

FORM 20 Hotel Accommodation
DEADLINE: 30 SEPTEMBER 2010

Fortuna Hotel Hanoi



Hotel Telephone:	+844 38313333
Reservation Fax:	+844 38313180/ +844 38313300

Reservation Email: reservation@fortunahotel.com.vn; sales@fortunahotel.com.vn
Contact person: Kevin Cong/Sales Manager

Reservation code: ConBuild2010

Confirmation number:

ARRIVAL DATE:		FLIGHT #	
DEPARTURE DATE:		FLIGHT #	

#ADULTS _____

TITLE: _____ FIRST NAME: _____ LAST NAME: _____

MAILING ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ PHONE (DAY TIME): _____ FAX: _____

E-MAIL ADDRESS: _____

PLEASE CHARGE MY FIRST NIGHT'S DEPOSIT (ROOM & TAX) TO:

Visa Card Master Card Amex card other (name)

CREDIT CARD # _____ - _____ - _____ EXP _____ / _____

(If paying by credit card you may fax your request with credit card information to +84 4 38313180)

BILLING ADDRESS: _____

ROOM TYPE SECLECTED : NUMBER OF ROOM:

Your selected room(Tick X)	Room type	ConBuild rate	Remark
<input type="checkbox"/>	Thanh Cong (regular floor)	105.00++	In room TV LCD, Bath room with Jacuzzi, & Comfort Zone amenities, daily buffet breakfast and free internet in room.
<input type="checkbox"/>	Thang Loi (regular floor)	115.00++	In room TV LCD, Bath room with Jacuzzi, & Comfort Zone amenities, daily buffet breakfast and free internet in room..
<input type="checkbox"/>	Executive deluxe room (Club floors)	120.00++	In room TV LCD, Bath room with Bath salt & Comfort Zone amenities, daily buffet breakfast, free internet and full Club Floors benefits)
<input type="checkbox"/>	Executive Thanh Cong/ Thang Loi (Club floors)	135.00++	In room TV LCD, Bath room with Jacuzzi, Bath salt & Comfort Zone amenities, daily buffet breakfast, free internet and full Club Floors benefits)

Note:

*Rates are subject to 10 % VAT and 5% service charge.

* Special rate offer to booking made by ConBuild Vietnam 2010 Exhibitors/Visitors only.

* Additional US\$20.00 per room per night for DOUBLE occupancy.

ANY SPECIAL REQUEST: _____ SMOKING ROOM; _____NON SMOKING ROOM

I HAVE READ THE ATTACHED RESERVATON REQUEST FORM POLICIES AND INFORMATION PROVIDED. (PLEASE INITIAL)
(CARDHOLDER'S FULL NAME & BILLING ADDRESS ARE REQUIRED TO PROCESS CHARGE)

CARDHOLDER'S SIGNATURE: _____

Note: Reservation request is first come first serve, subject to room block availabilities.

Last reservation by 10/11/2010.

Check out time is 12.00 noon; check-in time is 2.00pm. However, subjected to the hotel's room availability.

Late check out to 6.00pm will be half charge, after 6.00pm will be full charge apply.

Guaranteed reservation can be secured by credit card, advance payment.

Hotel to Vietnam Exhibition Fair Centre (VEFAC) is 150 meters away, it takes 5 minute by walking or taxi at cost approximate US\$ 1.00.

Reservation & cancellation terms:

- All booking are request to provide the Credit card number in details to guarantee his/her booking with full information in Reservation form.
- Cancellation must be in written notice and received by the Hotel in advance at least 19 days before arrival date will be no charge.
- Any room cancellation in 15 -18 days prior to schedule will be apply first night charge to guest credit card.
- Any room cancellation within 10 to 14 days prior to schedule will be applicable to 50% of the booking status to guest credit card.
- Any No show/shorten stay or Late cancellation within 1-9 says prior to arrival schedule will be applicable to 100% of the booking status to guest credit card.

Advance payment to be made to:

Account Name: FORTUNA HOTEL HANOI (VIETNAM)

Account Number: - 200 5013 - 001 – USD

SWIFT CODE: IABVNVX

Name of the Bank: INDOVINA BANK- Hanoi Branch ; No 88 Hai Ba Trung St , Hoan Kiem Dist, Hanoi, Vietnam.